

Guidelines for Poster Discussion Presenters

Dear Colleagues,

Thank you for participating in the **4th Africa Diabetes Congress (ADC)** to be held in Yaoundé, on 3-5 April 2019, at the Yaoundé Congress Center, Yaoundé, Cameroon.

***Please consider this letter as the onsite guidance for your Poster Discussion Sessions at the ADC 2019 and please take note of the following pertinent information:**

*** Authors are responsible for the setting up and the removal of their posters, please follow the schedules below:**

*Poster Put up Time	07:00 - 08:00, 3 April 2019
*Poster Session Times	12:00 - 13:00, 4 April 2019 12:00 - 13:00, 5 April 2019
*Poster Removal Time	17:00 - 18:00, 5 April 2019
Poster presentation time per author: (7 minutes)	5 minutes for presentation 2 minutes for Q&A

Headphones will be provided to the Chairs and Group attending the sessions. For listening clarity and questions, note that no simultaneous translation will be provided.

** Presenters must be at their poster during their Poster Sessions and posters shall be on display for the duration of their session so that participants can view posters in due time. And the moderator will be at each poster to help present.*

** Presenters are responsible for the removal of their poster. Posters not removed **by the request time** will be discarded.*

** The ADC Secretariat cannot accept liability for lost or damaged posters, nor will the Secretariat mail posters to authors after the conference.*

Poster size and mounting

- The maximum size for the poster is 120mm height and 80mm width.
- Poster panel materials are hardboard wood. The authors are responsible for mounting and dismounting their own posters and bring material to fix the poster on the board.

Poster help desk

Information on the location of specific poster or session can be obtained at the poster help desk at the ADC Secretariat onsite.

Read the **Poster Dimension Guidelines**.

Please refer to the secretariat for more information: secretariat@africadiabetes-congress.org